

STANDARD TERMS OF ENGAGEMENT

JJ Project Consulting Pty Ltd
ABN 61 115 446 083
trading as

project delivery assurance

Client:

Client Contact:

Ph:

Email:

Project:

Scope of Services:

Location of Services: Brisbane (preparation) & Client Office (workshop)

Start Date:

Period:

1 month

Rates:

\$400hr / \$3,600/day

Rate Valid:

December, 2023

1. Engagement is based on JJ Project Consulting Pty Ltd home office location in Brisbane (Australia).
2. All JJ Project Consulting rates are exclusive of GST. Tax invoices will be raised with a 10% GST applied to all services and charges. Invoices are raised following completion of services.
3. Direct expenses including travel, accommodation and reasonable expenses shall be charged at cost.
4. Rates quoted for overseas services are exclusive of in-country taxes. All in-country tax obligations shall be borne by the Client.
5. All air travel is on Business Class for international journeys and on domestic journeys above 3 hours duration.
6. The cost of travel insurance for overseas assignments shall be borne by the Client (or a reimbursable expense).
7. Payment terms are strictly 7 days from invoice. Late payments shall incur an interest payment at the RBA Cash Rate.
8. Any agreement entered into by JJ Project Consulting shall be governed by the laws in the State of Queensland, Australia.
9. JJ Project Consulting holds prescribed professional indemnity insurance only. All sub-contracted services are provided on the basis that Client indemnifies JJ Project Consulting and its employees for all professional indemnity issues or includes JJ Project Consulting services under cover of its professional indemnity insurance.
10. Any disputes between JJ Project Consulting and the Client shall be solved by mutual consent. Failing mutually acceptable resolution of the dispute within fourteen (14) calendar days of it arising, the dispute may be referred to a mutually agreed independent 3rd party for a binding determination.
11. These terms of engagement are binding and may only be terminated by mutual written agreement of both parties.

Terms Accepted by Authorised Person:

Name:

Signature:

Title:

Date: